



Local Joint Committee APPLICATION FORM

PLEASE CONTACT YOUR LOCAL COMMUNITY REGENERATION OFFICER FOR HELP AND SUPPORT IN COMPLETING YOUR APPLICATION - CONTACT DETAILS AT THE END OF THE FORM

PLEASE STATE THE LOCAL JOINT COMMITTEE YOU ARE APPLYING TO:	Market Drayton and Rural Areas		
1. PROJECT TITLE :	Cheswardine Community Shop		
2. LOCATION OF PROJECT ACTIVITY:	Cheswardine		
3. PROJECT START DATE:	May 2010	4. COMPLETION DATE:	Ongoing
5. APPLICANT DETAILS:			
Name of Organisation or Group	Cheswardine Community Shop Group		
Name of Key Contact	Amanda Parish		
6. TYPE OF ORGANISATION:	Industrial and Provident Society		
7. REGISTERED CHARITY/CO NO.:	N/A		
8. VAT NO.:	N/A		

10. PROJECT DESCRIPTION

Include the overall purpose and aims of the project and the main activities.

The aim of the initiative is to open a shop in Cheswardine run by the community for the community. As the attached business details the village would benefit in many ways. The group has secured funding previously from the Local Joint Committee (6k) and Muller (1k). The Fox and Hounds Pub have provided us with a small building next to the pub. This has now been refurbished. The remaining monies we have (2k) will need to be spent on the front wall which is unsafe and requires rebuilding. A disabled ramp is needed and additional funding is required for fixture and fittings etc (see financial information). To stock the shop villagers are being asked to purchase £10 shares and the Parish Council has been approached for funding for a number of items (see financial information).

11. NEED AND DEMAND:

What is the evidence that justifies the project activities? To what extent is the project needed? Detail any consultation you have undertaken. What is the scale of demand for the project activities? Does demand vary across the area of benefit, or by different groups of people?

Please see the attached business plan regarding the survey carried out in the village and the on going consultation process.

12. ADDED VALUE

In what ways will the project be additional to what is already being done?

The village currently does not have a shop, consequently people have to travel 6 miles for provisions. The initiative will provide volunteering experiences. Additionally local events will be advertised. A delivery service will provide valuable support to vulnerable people. There will be an environmental benefit as travelling to buy basic provisions will be reduced. The shop will also serve tourists, including those on canal breaks and using the local caravan parks. The initiative will distribute any surplus to local community groups and events.

13. FINANCIAL INFORMATION:
please complete the table on the next page, giving as much detail as possible on the costs and funding required for your project activity.

14. APPLICANT CERTIFICATION:

I am applying on behalf of my organisation to the Local Joint Committee for financial assistance. I confirm that the information supplied above is correct to the best of my knowledge and enclose the Minutes from the meeting that approved the bid / letter of support from the Chairman of the group / organisation.

SIGNATURE: ...Amanda Parish.....

POSITION: ...Chair..... **DATE:** 17 /2/2010.....

FINANCIAL INFORMATION: to be completed by all applicants

	£	
Project Costs: List anticipated items of expenditure below		
Disabled ramp	£1142	£500 applied from Disability Access Grant
Planning Permission and plans	£217*	
Counter	£300	
Flooring	£200*	
Scales	£150	
Pricing Gun	£40	
Notice Board	£150	
Pay as you go phone and top ups for volunteers	£250*	Estimated
Fire extinguisher	£20	
Bins x 2	£60	
First Aid Kit	£50	
Opening Stock	£1500*	We aim to raise half of this from the share scheme
Advertising, Marketing and Launch	£175*	

Fence and Posts	£170	
Gravel and plants	£150*	
Diary, Accident Book, Customer Comment Book	£15	
Public Liability Insurance	£270*	
Display Cabinet for Papers	£150	
Thermometer	£20	
TOTAL PROJECT COSTS	£5029	
Project Funding: List anticipated project income or grant funding including any contributions in kind	In kind – Till, Fridge, Shelving, Decorating, Web site and Professional Advice regarding planning permission	Confirm status of funding eg: Secured/unconfirmed/ applied for etc
Disability Access Grant Towards ramp	£500	Applied
Parish Council	£2012 for items marked with *	Applied
Share Scheme Towards opening stock	£750	To be launched next month
This Grant	£1767 for items NOT marked	Applied
TOTAL PROJECT FUNDING	£5029	
Please confirm how much funding you are seeking from the Local Joint Committee?	£1767	

Depending on budget pressures the Local Joint Committee may need to consider a reduced offer of funding. Please describe what the impact on your project activity would be if less funding were available.

The group would not be able to open the shop at the anticipated time of May 2010 as other funding sources would have to be identified.

APPLICATION GUIDANCE

Please refer to the Local Joint Committees Financial Guidance notes prior to completing your application. These can be found on the Council's website www.shropshire.gov.uk/localcommittees

The Community Working team will be able to provide you with help and guidance in completing this form and will confirm any closing dates for receipt of applications.

You should return your completed application form to the Community Working team who will ensure it is passed through to your Local Joint Committee.

The Community Working team can be contacted on

communityworking@shropshire.gov.uk

or by telephone to the following area offices:

Central Area	01743 253077
Southern Area	01746 713245
Northern Area	01939 237430

They will confirm the name and contact details of your Lead Officer and your local Community Regeneration Officer, who will then contact you to discuss your project and any potential funding opportunities.